

# GENERAL TERMS OF PARTICIPATION

## Jyväskylä Fair Ltd.

### 1. EXHIBITORS AND EXHIBITS:

Exhibitors can be manufacturers/producers of products and services indicated in the exhibition material and their official representatives, private entrepreneurs, public administration, societies and registered associations.

Only the products specified in the entry form and approved by Jyväskylä Fair Ltd., later the Organizer, can be exhibited. The Organizer has the right to remove exhibits that may endanger or disturb other exhibitors or the public. Only the trade name of the Exhibitor approved by the Organizer and those of his principals and representatives can be displayed on the stand.

The Organizer has the right to limit the size of an exhibition stand or reject a registration without being obliged to give reason for doing so.

Should a name other than that of the Exhibitor or his principal and representative be displayed on the stand, written consent from the Organizer is required, and a registration fee as indicated in the brochure of each exhibition is charged for it. The Exhibitor is allowed to distribute brochures at the stand only on the products approved by the Organizer unless otherwise agreed upon with the Organizer.

### 2. EXHIBITION CONTRACT AND SITE LOCATION

Once the registration is approved, the Exhibitor will be sent an exhibition contract and a site map showing the location and dimensions of the stand. If neither side has any corrections, the exhibition contract will be binding for both sides after 14 days from the date of the contract. The corrections have to be given in writing (email, letter). The Exhibitor has no right to sublet or transfer his stand or part of it to a third party without prior written consent of the Organizer.

### 3. CANCELLATION AND ANNULMENT OF CONTRACT

The Exhibitor has the right to cancel the contract in writing within 14 days from the date of the contract, without being obliged to pay the site rental.

The Organizer regains the right to use the stand and the contract is cancelled if the site rental is not entirely paid by the due date. Should the contract be cancelled due to the above reasons or any other reason on the part of the Exhibitor, the Organizer shall collect all outstanding payments, or at minimum 50% of the site rental and the registration fee.

If the exhibitor cancels the contract later than 30 days prior to the opening of the exhibition, the Organizer will charge the site rental in full plus the services to the stand already ordered. The terms of payment are specified in the exhibition contract.

### 4. DISPLAY AND STAND MOUNTING

The Exhibitor is responsible for the mounting, decorating and dismounting of his stand as well as for the transportation related to dismounting, cleaning and waste management.

Any suspension or fastening to the hall constructions is forbidden; carpets can be taped onto the floor. For details, see General Instructions of Jyväskylä Fair Ltd.

Should the stand floor be lifted by over 12 cm from the hall floor level, all open sides must be provided with steps or with a railing or other protection.

**The following always requires prior approval from the Organizer.** For details, see General Instructions of Jyväskylä Fair Ltd.

- Display solution higher than 250 cm
- Building up of two-storey display constructions
- Ceiling suspension.
- Advertisement and distribution of products outside the Exhibitor's own stand.
- Conveyance of exhibits from the stand and dismounting of stands before the end of the exhibition/display.

### 5. ELECTRICITY AND ELECTRICAL WORKS

The supply voltage in the exhibition area is 400/240 V, 50 Hz. The Organizer is responsible for the general illumination in the area. The Exhibitor shall order the electric current required in the stand including any necessary installation works from the Organizer.

The Organizer is not liable for any damage caused by a power failure. The Exhibitor is responsible for the electric equipment in his possession brought to the stand. Electric installations required in the exhibition area are carried out by a company selected by the Organizer.

### 6. FIRE SAFETY AND OTHER SAFETY ISSUES

As regards safety, general applicable laws, regulations and safety instructions shall be followed. Display of all equipment presenting a possible risk for the fire safety requires prior consent of the Fire Authorities. Works classified as working with fire require a permit granted by the Organizer. Smoking is allowed only in the places appropriately indicated by the Organizer. The Exhibitor is responsible for the product safety and legal conformity of the products, machines and equipment to be displayed.

### 7. GUARDING

The Organizer is responsible for the guarding and general organization in the exhibition area. The Organizer disclaims all liability for possible damage or loss of goods, constructions, etc. of the Exhibitor. The receipt and acknowledgement of receipt of exhibits in the exhibition area is always under the responsibility of the Exhibitor.

### 8. DAMAGE

The Exhibitor is liable for all personal or material damage caused by the constructions, equipment, exhibits or his subcontractors' acts as well as for economical losses, which may be caused to the visitors, other exhibitors, organizers, display constructions and exhibition area.

### 9. INSURANCES

The Exhibitor must arrange appropriate and sufficient product and business liability insurance as well as other necessary and covering insurances against loss or damage. The Organizer's liability insurance covers damage or injury that may be caused to a third party exclusively by the action, equipment or constructions of the Organizer and its own staff.

### 10. DEMONSTRATIONS

The Exhibitor is responsible for the appropriate prior inspection of films, video tapes, other video programmes and recordings before their public performance as well as for the charges required by the copyright law for all musical performances at the stand. The performances must not disturb the neighbouring stands. The Exhibitor is self responsible for ensuring that televisions used at the stand have a valid TV-licence. A separate licence is not required for temporary use if the company has a valid TV-licence at the permanent address.

### 11. ID CARDS

The Exhibitor's staff and subcontractors must wear the ID cards provided by the Organizer in the exhibition area during mounting and dismounting works and opening hours. ID cards must be visible in all situations.

### 12. COMPLAINTS

The Organizer reserves the right to remove any inconveniences or defects related to the Exhibitor during the exhibition or display. All complaints related to the arrangements under the responsibility of the Organizer must be made in writing immediately upon occurring of a defect and not later than before the end of the exhibition or display.

### 13. GENERAL INSTRUCTIONS

- Force Majeure: the Organizer reserves the right to cancel or postpone the exhibition to another date if, for reasons beyond the control of the Organizer, the exhibition cannot be held at the given time.
- Retail sale is allowed only within the confines of the law.
- Distribution of printed matter is allowed only in the exhibition space rented by the Exhibitor.
- In case of difference of opinion, the Finnish terms of participation are applied.
- Any disputes between the Organizer and the Exhibitor shall be settled primarily as arbitration or in the Jyväskylä Municipal Court.

After participation has been agreed the Exhibitor agrees to abide by these terms of participation and any instructions given to complete them.