

INFRATECH 2023 – TERMS AND CONDITIONS OF EXHIBITION PARTICIPATION

Updated 9 September 2022

1. EVENT INFORMATION

Organiser: Infratech
Ratamestarinkatu 7 B, FI-00520 HELSINKI, Finland
Tel. +358 (0)9 8689 010, yt@yhdyskuntatekniikka.fi,
www.yhdyskuntatekniikka.fi/en

Venue: Jyväskylän Paviljonki
Lutakonaukio 12, FI-40100 JYVÄSKYLÄ, Finland
Tel. +358 (0)14 339 8100, paviljonki@paviljonki.fi
www.paviljonki.fi

Date: 10-11 May 2023

Opening hours: Wednesday 10 May 2023 9 a.m.–5 p.m.
Thursday 11 May 2023 9 a.m.–4 p.m.

Admission: Admission is free for visitors, but requires registration in advance or at the main entrance of the exhibition. Advance registration can be made at www.yhdyskuntatekniikka.fi.

Evening gala for customers and invited guests and award ceremony: The evening gala for customers and invited guests will take place in the exhibition area on Wednesday, 10 May 2023 from 6:30 p.m. to 9 p.m. and the event award ceremony will be held at 7 p.m.

2. EXHIBITORS AND PRODUCTS

Exhibitors may be companies and their authorised representatives, private entrepreneurs, or representatives of public administration, corporations and registered associations. Exhibitors may not sublet or reassign their stands or a portion thereof without the written permission of the Organiser.

Exhibitors are responsible for ensuring that any product or service displayed at the exhibition does not pose a health risk to those in Jyväskylä Paviljonki during the event, that any required official permits necessary to display their products or services have been acquired and are valid, and that the displayed products or services do not violate any laws or third party rights. The Organiser is entitled to remove any exhibits and services that may endanger or disturb others who are present at the event.

The exhibition stand may only display the approved trade name of the exhibitor and the names of its principals and representatives. The exhibition stand can only display a name other than that of the exhibitor, its principals or representatives upon the approval of the Organiser, whereby a registration fee for the co-exhibitor will be invoiced.

Exhibitors may distribute brochures or other marketing material for products and services that have been approved for the exhibition only at the exhibition stand, unless otherwise agreed upon with the Organiser. Retail sale at the stands is not permitted.

3. REGISTRATION FEE, SPACE RENTALS AND INVOICING

Exhibitor registration fee: €230 + VAT / exhibitor. The registration fee will be invoiced from the primary exhibitor as well as from each co-exhibitor. From 12 April 2023 onward, the registration fee will be €500 + VAT / exhibitor.

Space rentals:

Indoors: € 115/m² + VAT. There is a 10% surcharge for corner stands with an area of 70 m² and smaller. The minimum area of an indoor stand is 6 m², with the exception of specially-priced stands.

Outdoors: €50/m² + VAT. The minimum area of an outdoor stand is 25 m². Indoor exhibitors can also rent a cold outdoor space for a fee of €30/m² + VAT. The minimum size of this type of space is 1 m².

The rate of value added tax applicable at the time of invoicing will be added to the prices.

Upon payment of the registration fee, all exhibitors will receive exhibitor information sheets, access to the Extranet service and visibility on the Infratech website and YT23 mobile application.

The space rental includes the stand space (including location measurement, marking and the numbering of facing boards), general security services, cleaning and general illumination of common hall areas, assembly, disassembly and exhibitor passes, as well as invitations to the exhibition. The space rental does not include, for example, any stand structures, electricity, furniture or cleaning. Electricity, cleaning and suspension points shall be ordered through Jyväskylä Fair Ltd.'s Extranet. Construction, furnishing and fair services are also available.

Invoicing of registration fees and space rentals: The registration fee and space rental will be invoiced as a single payment after registration. If the exhibitor wishes to be invoiced in two instalments, this should be stated in connection with the registration. In this case, the invoice for the first instalment will include the registration fee and 40% of the space rental. The final 60% of the space rental will be invoiced after 29 March 2023. Any reservations made after 1 April 2023 must be paid as a single lump sum. Participation in the event requires that the registration fee and entire space rental have been paid in full before the start of the exhibition.

Invoicing of specially priced stands: Set stands and the small stands in the R&D area will be invoiced in one instalment upon registration. If the exhibitor wishes to be invoiced in two instalments, this should be stated in connection with the registration. In this case, the first instalment invoice for the set stands will include the registration fee, service fee and 40% of the space rental and stand structures. The final 60% of the space rental and stand structures will be invoiced after 29 March 2023. For small stands, the first instalment of €516 + VAT will be invoiced upon registration and the second instalment of €429 + VAT after 29 March 2023.

Cancellation fee: If the exhibitor cancels the registration, the registration fee will not be refunded. If the registration is cancelled after 12 April 2023, the registration fee and an additional cancellation fee of 40 % of the space rental will be charged.

Terms of payment: Payment is due within 14 days of the date on the invoice, or after 12 April 2023 within 7 days of the date on the invoice. Penal interest is charged in accordance with the Interest Act. Extended terms of payment must be agreed on separately in connection with registration as an exhibitor. The Organiser can charge an additional €20 + VAT/invoice if the space reservation is changed repeatedly.

4. REGISTRATION

A binding registration can be made using the registration form on the Organiser's website at www.yhdyskuntateknikka.fi. Upon receiving the registration, the Organiser will acknowledge it by sending a confirmation and a map showing the location of the stand to the exhibitor. The Organiser has the right to reject a registration. Registration will close 26 April 2023. Exhibitors do not have the right to cancel if they reserve a stand after the end of the registration period.

The Organiser's written confirmation is binding for both parties, as it regards the registration fee, exhibition stand and space rental. If neither party expresses any complaints, the booking confirmation becomes binding for both parties 14 days from the date of the booking confirmation. All complaints must be made in writing. If the registration is made on or after 12 April 2023, the booking is considered to be binding from the date of the confirmation.

5. EXHIBITION STAND

Exhibition stands are assigned by the Organiser, primarily in the order of registration, while taking into account the appropriate use of the space available, the wishes of the exhibitors and the stand size of the exhibitor. The Organiser is entitled to limit the size of the exhibition stand. Enclosed with the order confirmation, the Organiser will send the exhibitor a map showing the location and size of the assigned stand. Maps of the exhibition area are available on the Organiser's website at www.yhdyskuntateknikka.fi.

6. INVITATIONS FOR THE EXHIBITION

Exhibitors will receive access to the electronic exhibition invitations for online distribution. In addition, exhibitors can order the desired number of printed exhibition invitations from the Organiser. Exhibitor-specific printing can be added to the invitations; the price list and terms of delivery can be found on the Organiser's website.

7. ASSEMBLY TIMETABLE

Exhibition assembly:	Saturday	06 May 2023	8 a.m.–8 p.m.
	Sunday	07 May 2023	8 a.m.–8 p.m.
	Monday	08 May 2023	8 a.m.–8 p.m.
	Tuesday	09 May 2023	8 a.m.–10 p.m.

Exhibition disassembly:	Thursday	11 May 2023	4 p.m.–12 midnight
	Friday	12 May 2023	8 a.m.–10 p.m.

Exhibitors may not begin to empty or dismantle their stands prior to the start of the disassembly time.

8. SECURITY, DAMAGES AND INSURANCE

The Organiser is responsible for ensuring general order and security within the exhibition area. The exhibitor is liable for any personal injuries, material damage and financial losses to exhibition guests, other exhibitors, the Organiser and/or fair area caused by the structures, devices, exhibit materials or activities and subcontractors related to their stand.

The receipt and acknowledgement of exhibit materials in the exhibition area are always the responsibility of the exhibitor.

Each exhibitor shall independently undertake to acquire the necessary and comprehensive product, operational and other liability insurances.

9. DEMONSTRATIONS AND PROGRAMME AT THE EXHIBITION STANDS

Any programme arranged at stands cannot obstruct walkways or disturb other exhibitors or exhibition guests, for example, because of excessively loud sound levels. The Organiser is entitled to interrupt/refuse the realisation of the programme at the stand if it is considered to be disturbing.

All stand activities must take place within the reserved stand area.

Exhibitors are responsible for the copyright royalties related to any live music or recordings played at their stands. Further information: www.teosto.fi.

10. EXHIBITION CANCELLATION

The organiser assumes no liability for any delays or damages caused by the exhibition being cancelled or adjourned to a later date due to a force majeure (such as a pandemic). If the exhibition must be cancelled, the organiser will keep the registration fee and return any paid rental fees for stands.

11. OTHER RULES AND REGULATIONS

In addition to these Terms and Conditions of Exhibition Participation, exhibitors shall comply with Jyväskylä Fair Ltd.'s General Terms of Participation, available at <https://www.paviljonki.fi/wp-content/uploads/general-terms-of-participation-2022.pdf> and Jyväskylä Fair General Instructions, available as <https://www.paviljonki.fi/wp-content/uploads/general-instructions-2020.pdf>.

Any possible dispute situations arising from the terms and conditions of participation shall be settled in the following order of validity:

1. INFRATECH 2023 – terms and conditions of exhibition participation
2. Jyväskylä Fair Ltd.'s General Terms of Participation
3. Jyväskylä Fair Ltd. General Instructions.

All exhibitors shall comply with the valid Finnish legislation.

Exceptions to these Terms and Conditions of Exhibition Participation and the general instructions are allowed only by permission of the Organiser. The Finnish-language Terms and Conditions of Participation and General Instructions shall serve as the primary documents in case of any interpretation disputes.

Any disputes that arise between the organiser and exhibitors shall endeavour, first, to be resolved through negotiations. If an agreement cannot be reached, the matter will be settled by a mediator or the District Court of Helsinki.